

# The Village Hall

MILBORNE ST ANDREW



Registered Charity No: 301153

## Draft Notes of the Milborne St Andrew Village Hall AGM

Wednesday 28 July 2021 at 7.00pm in the Village Hall

### Present:

Eric Crichton, Sarah Ryan\*, Ed Frost\*, Tanya Churchill\*, Gren Elphinstone Davis\*, Ian Karley\*, Rose Frost\*, Jenny Balcon (Committee Member), Alison Riddle (Committee Member), Sandy Sach\*, Barbara Rawlings\* (Trustees have asterisks)

**1. President's Introduction:** Eric welcomed everyone to the AGM, thanked them for coming and hoped everyone was well.

### 2. Apologies for Absence

Apologies received: Linda Wright\*, Sue Dawson\*

### 3. Trustees' Reports for the year January 1st 2020 to Dec 31st 2020

Sarah asked if there were any corrections to the Notes of the 2020 AGM.

Sarah noted that there was an error within one paragraph of the minutes, which she will correct. There were no other comments on the report.

ACTION SARAH

#### a. Chairperson's Report

Sarah summarised the report:

- The hall was hired on a regular basis prior to the pandemic, however it was closed for most of 2020.
- A Covid Sub-committee was set up, which Sarah expressed thanks to.
- Cleaning, monitoring and maintenance of the hall continued.
- Goal posts were replaced, thanks to Ed Richards.
- The log balance and gate was repaired.
- Zoom meetings commenced in June, with the AGM held in August.
- Pam left in August, but brought our policies up to date before she went.

Sarah thanked everyone for being a splendid committee.

Alison proposed that we accept the report and Sandy seconded it. It was unanimously accepted.

### **b. Treasurer's report**

Ed Frost summarised the report for year covering 1<sup>st</sup> Jan 2020 to 31 December 2020:

- Covid has had a major effect. Rental income massively reduced, with very little additional income generated.
- We received the retail, hospitality and leisure grant from the government, totalling £10,000.
- Expenditure was also down vs 2019, mainly due to no major projects being undertaken.
- We received breaks in our utility payments. In addition, Ed renegotiated the gas and electric rates in October 2020 and they are now 25-30% less.
- Cleaning costs increased due to covid requirements.
- We didn't get the grass cutting grant from the Parish Council, because it is now included within the PC's budget instead.
- Our bank balance at the end of the year was £5,000 up despite all of the above.

Hire rates have remained unchanged for this year.

This year, we talked about using our budget for the following improvements:

- Fixing the hall floor – which has now been completed
- Refurbishing the kitchen – which is now planned to commence in 6 weeks' time.

Gren proposed that we accept the report and Jenny seconded it. It was unanimously accepted.

### **5. Matters arising**

Eric expressed his concerns about an eBay account being set up for the village hall and using the committee email address for the account. He is deeply concerned that this leads to spam. He asked who and why this was done.

Tanya advised that she had been asked to create the account by Sarah to sell the dishwasher. In the absence of any members volunteering to do this

through their personal account, it was set up using the committee email address so that anyone within the group could list the dishwasher, or anything else, when required.

Eric requested that this account was closed immediately and another solution found. Tanya confirmed she would close the account. ACTION TANYA

Gren offered to sell the dishwasher privately through his own account. ACTION GREN

## **5. Election of Committee**

Eric asked if everyone was happy to remain on the committee and as trustees. All confirmed they would remain in post with no changes. Sarah Ryan was elected to remain as chair, recommended by Ed, seconded by Alison and indeed the entire group.

## **6. Any other business**

None.

Eric thanked everyone and closed the meeting at 7:21pm. Eric left and the group carried out their monthly committee meeting. Separate minutes available for the committee meeting.

### **The following papers were available:**

1. Agenda
2. Draft Notes of the 2020 AGM
3. The Financial Review 2020 and Budget for 2021 and Statement of Assets 2020
4. The Nominees for election as Trustees.