

# The Village Hall

MILBORNE ST ANDREW

## Notes of the Trustees' Committee Meeting June 30<sup>th</sup>, at 7.30pm at 3 Huntley Down

**Present:** Sarah Ryan, Ed Frost, Rose Frost, Linda Wright, Barbara Rawlings, Sandie Sach, Gren Davis, Ian Karley, Jenny Balcon, Alison Riddle and Paul Tasker

**Apologies for absence:** Eric Crichton, Tanya Head and Sue Dawson.

### Minutes of the previous meetings and matters arising:

The minutes of the previous meeting of 26<sup>th</sup> May were amended to: point 2.5 should read 'quotes for car park circa £21k' this amount includes VAT

#### 1. Matters arising:

- **Zip wire:** It would seem that this has not been done. ACTION SARAH.
- **The floor:** the woodworm has been treated. It had not been pointed out that the floor would need re-sanding afterwards. Thanks to Sue Dawson someone was found at short notice. Although Ed has made complaints the company do not accept any responsibility as we should have realized that revarnishing would be needed. At the moment Ed has not paid the bill in full but it seems as though full payment will have to be paid.
- **Solar panels:** Sandie has been in contact with Moreton Village Hall. There would be a grant available from Low Carbon Dorset but it would still cost in the region of £14k inclusive of VAT. Looking at the figures it would probably take about 10 years to recoup the expense.
- **Roof:** Alison has quotes coming; she will email them as they become available.  
ACTION ALISON
- **Tree:** Sarah has received the tree from the Parish Council.
- **Ceiling tiles:** Gren has sourced these and he and Ian will install. ACTION GREN & IAN
- **Kitchen:** Rose had sent out questionnaire and had sent the results out before meeting. The plan of action would be to replace all the cupboards and work surfaces and have a double sink and drainers. A new hand wash basin inset into work surface to free up space. **The oven** will be kept but we shall have it professionally cleaned. Remove the large microwave as not needed and store the urn in case it is needed. **The dishwasher** will be removed. Rose had discussion with environmental health officer who confirmed that there is no legal requirement to have a dishwasher as long as good washing facilities are in place. Sue Dawson has said she is willing to sell it on eBay. The fridge will be replaced as the current one is rusty. **The hatch** cannot be enlarged but having doors on the hall side will free up some space. Quotes have been received and after much discussion it was agreed that Barry Andrews at £4995 was the best value and he would also install during summer holidays.

**2. Correspondence and communications:** nothing received.

**3. Finance:** The finances are in a very good condition at £45,890.88. A large bill for loo rolls, cleaning materials etc. Sandie will be replenishing the bar shortly.

#### **4. Management:**

- **Covid:** easing of regulations now July 19<sup>th</sup>. With that in mind the film night has been cancelled. The Arts Reach event did go ahead outdoors
- **CIO:** hoping that there will be something to report at the AGM.
- **Electricity charging points:** no real progress on this. "Charge my Street" has attracted investment of £1600. Ed will put links on Facebook and Reporter. ACTION ED.
- **Car Park:** as the village hall does not come under the PC, we have to apply for planning permission which Ed has done. The size of the area will not affect Fields in Trust as it less than 2% of the total area.

#### **5. Maintenance:**

- **Broken window catch:** ordered
- **Windows:** outside the coating is peeling off and looks unsightly Ian will see what he can do. ACTION IAN
- **Slide:** Ian reported that the steps for the slide need to be placed. It was suggested that Barry Andrews would do this. ACTION IAN

**6. Ladybirds:** Paul thanked the Village Hall for giving them a 'rent holiday' which has really helped. The Ladybirds have been making a loss for some years and they believe that they need to be open for longer if they are to be viable as a business: this, and the need to increase capacity. Although it was hoped with new building in the village a dedicated building would be included in the plans but it seems that that is now a long way off. They need to work out how they can be open for longer at the Hall and need to start "testing the water" for interest starting September.

What they want to do is some initial advertising in the Reporter, on Facebook and by word of mouth to seek support for 09:00-15:00 opening Monday through Friday. This would affect Yoga and Wednesday Club. Although Yoga is happy to change times it will be necessary to come to some arrangement once a month with the latter. Some changes like a folding room divider would be necessary and perhaps changing the committee room so that it would be more of an office.

After much discussion this was agreed in principle. As for the committee room this would be looked at. ACTION GREN PAUL & ALISON

**7. Future Events:** AGM 28<sup>th</sup> July at 7pm.

- **Fair & dog show:** Jenny stated that this will take place August 30<sup>th</sup> August in aid of the church'

Meeting closed at 9.25 Ed & Rose were thanked for their hospitality.

# The Village Hall

MILBORNE ST ANDREW

Milborne St Andrew Village Hall - Accounts 2021			
June			
This month			
<b>Balances at end of last month</b>		<b>Income</b>	
Santander	£ 45,825.79	Rent	£ 90.00
Petty cash	£ 65.09	Films, etc	£ -
<b>TOTAL at end of last month</b>	<b>£ 45,890.88</b>	Fund raising	£ 143.40
		Bar	£ -
		Donations	£ -
		Grants	£ -
			<b>£ 233.40</b>
<b>Balance at bank (end of last month)</b>	£ 45,825.79	<b>Expenditure</b>	
Deposits this month	£ 233.40	Utilities	£ 62.93
Payments this month	£ 1,989.33	Insurance	£ -
<b>TOTAL Santander</b>	<b>£ 44,069.86</b>	Misc licences	£ -
add Petty cash	£ 65.09	IT costs	£ 21.95
<b>Grand TOTAL this month</b>	<b>£ 44,134.95</b>	Sundries	£ 323.63
		Cleaning	£ 285.12
		Hall Maintenance	£ 1,295.70
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital spend	£ -
		Film costs	£ -
		Fund raising	£ -
		Bar	£ -
			£ 1,989.33
<b>Difference (Income - Expenses)</b>	<b>-£1,755.93</b>	<b>Difference</b>	<b>-£1,755.93</b>
This year so far			
<b>Balances (end of 2020)</b>		<b>Income</b>	
Santander	£ 32,912.46	Rent	£ 590.33
Petty cash	65.09	Films, etc	£ -
<b>TOTAL at start of this year</b>	<b>£ 32,977.55</b>	Fund raising	£ 143.40
		Bar	£ -
		Donations	£ 15.01
		Grants	£ 18,398.36
			<b>£ 19,147.10</b>
<b>Balance at bank (end of December 2020)</b>		<b>Expenditure</b>	
Santander at end of 2020	£ 32,912.46	Utilities	£ 463.05
Deposits this year	£ 19,147.10	Insurance	£ -
Payments this year	£ 7,989.70	Misc licences	£ 20.00
<b>Current balance at Santander</b>	<b>£ 44,069.86</b>	IT costs	£ 126.95
Petty cash	£ 65.09	Sundries	£ 504.08
<b>CURRENT GRAND TOTAL</b>	<b>£ 44,134.95</b>	Cleaning	£ 2,015.28
		Hall Maintenance	£ 3,990.46
		Grounds Maintenance	£ 361.88
		Playpark Maintenance	£ 321.00
Reserved for Playpark development	£ 6,407.77	Capital	£ 30.00
Available for Village Hall	£ 37,727.18	Film costs	£ -
		Bar	£ -
		Fund raising	£ 157.00
			<b>£ 7,989.70</b>
<b>Difference (Income - Expenses)</b>	<b>£11,157.40</b>	<b>Difference</b>	<b>£11,157.40</b>
<b>Commentary</b>			
Fund raising - Artsreach on the field =£143.40			
Sundries - rates + Car Park Planning Application			
Hall Maintenance - Woodworm Treatment, New Taps, Fire Inspection/Service			