

# The Village Hall

MILBORNE ST ANDREW

## Notes of the Trustees' Committee Meeting 16<sup>th</sup> February, at 7.30pm at 29 Huntley Down

**Present:** Sarah Ryan, Ed Frost, Linda Wright, Sandie Sach, Alison Riddle, Karen Park, Gren Davis, Barbara Rawlings & Ian Karley

**Apologies for absence:** Eric Crichton, Sue Dawson & Linsey O'Neill

Minutes of the previous meeting on 22<sup>nd</sup> January 2022 were approved

### 1. Matters Arising

- **Roof:** the jetting has not been done as the company have gone out of business, Ian will try to find someone else. *ACTION IAN*
- **Ceiling tiles:** are in place
- **Windows:** At the moment there will be keys for the main doors but it is possible that it can be changed to a keypad after installation.
- **Car Park:** planning permission has been granted; the duration of this permission is three years.
- **Moles:** Alison has contacted someone who will come as soon as possible.
  - **Facebook:** Sarah is advertising events at the hall on the Bere Regis, Winterborne Whitechurch & Milton Abbas sites as well as our own. Sandie will update the village hall Facebook . *ACTION SANDIE*
- **Curtains:** Sandie has received one quote for curtains & blinds for hall only: £2184 +VAT +carriage. The company supplies schools etc. and the curtains are flame retardant. No colour samples received yet. It was agreed to get another quote. *ACTION SANDIE.*
- **Spring Fair:** the £500 left in the account will be split 3 ways; the hall receiving  $\frac{1}{3}$ . The Mullet family would like it spent on something in Mike's name and it was agreed to put the money towards a bench with a plaque.

**2. Correspondence and communications:** the Parish Council are going to appoint a representative to the village hall committee.

Fairy Village: as part of the Jubilee celebrations Pam Shults has asked if a fairy village could be created in the upper field – this was agreed. Sarah will contact Pam.  
*ACTION SARAH*

Litter Pick: this will take place on 6<sup>th</sup> March, starting for our carpark.

Village Plan: Ed had previously emailed the committee about the Village Plan and the information in it regarding the hall. Various items need to be added including the need for a new floor, solar panels, charging points and updating play park. It should also be pointed out that it is managed and run by volunteers, that money comes from the users of

the hall, and that all the recreation spaces in the village are supplied by the Village Hall & Sports Club. *ACTION ED*

### 3. Finance:

- We have received end of Covid grant from DCC of £2600.
- Around 90% of the S106 money from the Huntley Down development will be used for a range of Traffic Calming measures on the A354 through the village. In addition the PC will be using some of its reserves to pay for a Speed Indicator Device to be installed on Milton Road. The PC have conceded that around £8,000 from the S106 money - specifically designated "Playground Maintenance" – can be accessed by the VH.
- Ed suggested a small sub-group to look at applying for grants; Gren & Ian agreed, *ACTION ED GREN & IAN*

### 4. Management:

- **Safety Risk:** it was agreed to remove reference to knives and pan handles and replace them with "children can only be in kitchen if closely supervised by an adult." Ian will now carry out the assessment. It will be uploaded to website. *ACTION IAN*
- **Events manager:** Several committee members felt that they would be happy to help with some things but not to have overall responsibility

### 5. Maintenance:

- **Covid:** with all restrictions lifting most signage can be removed but hand sanitisers will remain.
- **Soap dispenser:** in the committee room loo is leaking Sandie will see to this as Sue is out of the country. *ACTION SANDIE*
- **LED lighting:** Gren is looking into this *ACTION GREN*
- **Zip wire:** Ian said that the wood surround is rotting Sarah will ask Paul. *ACTION SARAH*
- **Extractor fan:** outside cover broken off Gren will look into replacing. *ACTION GREN*
- **Disabled Loo:** the ceiling will need replacing. *ACTION ALISON*
- **Stage Lighting:** Some of the lights are in need of replacing. It was agreed that we pay half. *ACTION IAN*

**6. Future Events:** Film nights 18<sup>th</sup> February James Bond, March 11<sup>th</sup> Dream Horse. Arts Reach 6<sup>th</sup> March. Sandie is looking at an appropriate "royal" film to show for the Jubilee.

**8.AOB: Quiz:** it was agreed that this should be held again. Barbara knows someone who runs quizzes. *ACTION BARBARA & SANDIE*

Young people: Sandie says that it is often commented that nothing is put on for young people; something will be put in Reporter. *ACTION LINDA*

# The Village Hall

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**NEXT MEETINGS:** Wednesday 16<sup>th</sup> March – host Karen Park, Wednesday 27<sup>th</sup> April AGM in village hall at 7pm

Meeting ended 9pm – Sandie was thanked for her hospitality.

Milborne St Andrew Village Hall - Accounts 2022			
January			
This month			
<b>Balances at end of last month</b>		<b>Income</b>	
Santander	£ 28,103.53	Rent	£ 647.95
Petty cash	£ 65.09	Films, etc	£ -
<b>TOTAL at end of last month</b>	<b>£ 28,168.62</b>	Fund raising	£ -
		Bar	£ -
		Donations	£ -
		Grants	£ -
			<b>£ 647.95</b>
<b>Balance at bank (end of last month)</b>	£ 28,103.53	<b>Expenditure</b>	
Deposits this month	£ 647.95	Utilities	£ 408.50
Payments this month	£ 1,333.39	Insurance	£ -
<b>TOTAL Santander</b>	<b>£ 27,418.09</b>	Misc licences	£ 196.74
add Petty cash	£ 65.09	IT costs	£ 17.05
<b>Grand TOTAL this month</b>	<b>£ 27,483.18</b>	Sundries	£ 315.00
		Cleaning	£ 396.10
		Hall Maintenance	£ -
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital spend	£ -
		Film costs	£ -
		Fund raising	£ -
		Bar	£ -
			<b>£ 1,333.39</b>
<b>Difference (Income - Expenses)</b>	<b>-£685.44</b>	<b>Difference</b>	<b>-£685.44</b>
This year so far			
<b>Balances (end of 2021)</b>		<b>Income</b>	
Santander	£ 28,103.53	Rent	£ 647.95
Petty cash	£ 65.09	Films, etc	£ -
<b>TOTAL at start of this year</b>	<b>£ 28,168.62</b>	Fund raising	£ -
		Bar	£ -
		Donations	£ -
		Grants	£ -
			<b>£ 647.95</b>
<b>Balance at bank (end of December 2021)</b>		<b>Expenditure</b>	
Santander at end of 2021	£ 28,103.53	Utilities	£ 408.50
Deposits this year	£ 647.95	Insurance	£ -
Payments this year	£ 1,333.39	Misc licences	£ 196.74
<b>Current balance at Santander</b>	<b>£ 27,418.09</b>	IT costs	£ 17.05
Petty cash	£ 65.09	Sundries	£ 315.00
<b>CURRENT GRAND TOTAL</b>	<b>£ 27,483.18</b>	Cleaning	£ 396.10
		Hall Maintenance	£ -
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital	£ -
Committed for swings painting	£ 340.00	Film costs	£ -
Committed for glazing and door	£ 13,000.00	Fund raising	£ -
<b>Available for Village Hall</b>	<b>£ 14,143.18</b>	Bar	£ -
			<b>£ 1,333.39</b>
<b>Difference (Income - Expenses)</b>	<b>-£685.44</b>	<b>Difference</b>	<b>-£685.44</b>
<b>Commentary</b>			
Utilities: 3 months electricity, + gas + water			
Licences: PPL PRS + lottery			
Sundries: FIT Field Change request fee			