

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of the Trustees' Committee Meeting 18th May 2022 at The Old Bakery Blandford Hill

Present: Sarah Ryan, Ed Frost, Linda Wright, Alison Riddle, Barbara Rawlings, Karen Parks & Amy Stephens

Apologies for absence: Eric Crichton, Sandie Sach, Paul Tasker, Linsey O'Neill, Gren Davies & Ian Karley

Minutes of the previous meeting on 27th April 2022 were approved after month changed from March.

1. Matters Arising

- **Windows:** the windows and doors have all been installed. They are coming back to check the doors, then the remaining £5000 will be paid. Alison has distributed keys to all named user group reps.
- **Curtains:** Blinds have been delivered and put up. Ed ordered 3 curtain poles to match the others. Do not know delivery date for curtains.
- **Spring Fair/Bench:** If the PC pay the difference the bench would need to be attached which adds to the cost. After much discussion it was agreed that a tree dedicated to Mike Mullet would be a better idea. A wild cherry tree was suggested. Ed will ask Elizabeth to liaise with the Mullet family. Ed Linsey and Steve O'Neill brought bench down to field. *ACTION ED.*
- **Grants:** the application to the Lottery has not been successful.
- **Disabled loo:** the question of the final price was that the materials were more expensive. It has been paid and no leaks after heavy rain
- **Men's Loo:** new urinals in place and working well.
- **Play Park:** the swings and gates have been painted & guttering repaired
- **Fairy lights:** now available for installing. *ACTION GREN*
- **User Groups:** Alison had contacted user groups; no response as yet.
- **Bunting for Jubilee:** is up outside and in.
- **Zip Wire:** not a lot of progress. It was suggested that rubber mats would be better provided grass didn't grow through; it would mean sides would not be necessary. Amy will look at this after jubilee. *ACTION AMY*

- **COVID:** all signs down. The contents of box put under the sink. If no use for box it could go in loft.

2. Finance:

- The final £5,000 for the windows will be paid when the doors have been checked.
- A new account has been set up for Kelly to order cleaning materials etc. direct.
- Gren has all the authorities from the bank for his role as deputy treasurer.
- Ed explained that we always keep about £12 – 13000 in reserve. We therefore have about £15,000 pounds which could be spent. He is meeting with Low Carbon Dorset to look at solar panels. Although a good “green” scheme, it would take several years to recover the cost, although grants may be possible. Alternatively, it could be used on new patio doors and side door so that all matches with windows. Ed will see what the outcome of the meeting is and report. *ACTION ED*
- If the Camelco development goes ahead £200,000 S106 money would be available for sport/leisure/play facilities.

3. Correspondence: Alison has been asked by the Blackmore Ramblers if they can park their cars on Wednesday 13th July at £1.00 per car. It was agreed. *ACTION ALISON*

Help & kindness .co uk have contacted Alison about lunch clubs. She will find out more info from them. *ACTION ALISON*

Tour of Wessex have asked to use the hall as a staging post on Friday 3rd June, as the sports hall is not available. It was felt that with the numbers involved it was not practical for them to use hall/toilets due to cleaning and damage to hall floor with cycling shoes. No objection to the car park being used. Alison will contact. *ACTION ALISON*

Chapel Street Jubilee party will be borrowing some tables. Amy will check how many we have. *ACTION AMY*

4. Management:

- **Safety Risk:** no progress *ACTION IAN*
- **Community Café:** the next one is Saturday 21st May. Help needed; Linda & Karen offered to do an hour.

5. Maintenance:

- **Men’s cubicle:** this was flooding. Barry has repaired with new syphon etc at £150.00. It was found that the outlet pipe has been rendered over.
- **Extractor fan:** no progress. *ACTION GREN*
- **Stage Lighting:** No progress. *ACTION IAN*
- **Play Park inspection:** no progress. Amy has volunteered to help Ian with this. *ACTION IAN, GREN & AMY*

6. Future Events:

Film night - Friday 3rd June "Jubilee Special" – Mrs. Brown free entry with "Royal" Quiz. Barbara will help with bar.

Great Big Green Week – 24th September – 2nd October. Various ideas put forward; a litter pick, community renewable talk, allotments & gardening club could do something about growing food, Food & Wine possibly involved. It would be a good time to plant the tree. Bring ideas to next meeting, Sarah will see about a talk. *ACTION SARAH*

Dorset Village Halls Association – Sarah & Ed had attended meeting and we are members at £10.00/year. Ed has joined the committee.

7.AOB:

Amy asked if there could be another water butt attached at front for community use and/or dog water. Alison has a spare one. *ACTION AMY & ALISON*

The committee room is unusable as there is so much stored there. Alison will have a look. *ACTION ALISON*

NEXT MEETINGS: Wednesday 15th June at 7.30pm – host Ed Frost
Wednesday 20th July – Alison Riddle

Meeting ended 9.35pm

Milborne St Andrew Village Hall - Accounts 2022			
April			
This month			
Balances at end of last month			Income
Santander	£ 35,476.16	Rent	£ 1,682.25
Petty cash	£ 92.84	Films, etc	£ 97.04
TOTAL at end of last month	£ 35,569.00	Fund raising	£ 86.02
		Bar	£ 133.50
		Donations	£ -
		Grants	£ -
			£ 1,998.81
Balance at bank (end of last month)	£ 35,476.16	Expenditure	
Deposits this month	£ 2,026.56	Utilities	£ 353.56
Payments this month	£ 850.15	Insurance	£ -
TOTAL Santander	£ 36,652.57	Misc licences	£ -
add Petty cash	£ 65.09	IT costs	£ 11.79
Grand TOTAL this month	£ 36,717.66	Sundries	£ -
		Cleaning	£ 391.18
		Hall Maintenance	£ -
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital spend	£ 30.00
		Film costs	£ 19.98
		Fund raising	£ -
		Bar	£ 43.64
			£ 850.15
Difference (Income - Expenses)	£1,148.66	Difference	£1,148.66
This year so far			
Balances (end of 2021)			Income
Santander	£ 28,103.53	Rent	£ 6,411.75
Petty cash	65.09	Films, etc	£ 199.08
TOTAL at start of this year	£ 28,168.62	Fund raising	£ 86.02
		Bar	£ 490.97
		Donations	£ 241.23
		Grants	£12,666.00
			£20,095.05
Balance at bank (end of December 2021)		Expenditure	
Santander at end of 2020	£ 28,103.53	Utilities	£ 917.78
Deposits this year	£ 20,095.05	Insurance	£ -
Payments this year	£ 11,546.01	Misc licences	£ 196.74
Current balance at Santander	£ 36,652.57	IT costs	£ 28.84
Petty cash	£ 65.09	Sundries	£ 332.80
CURRENT GRAND TOTAL	£ 36,717.66	Cleaning	£ 1,679.63
		Hall Maintenance	£ -
Held for Community Café	£ 86.02	Grounds Maintenance	£ -
Gents Urinal Replacement	£ 2,150.00	Playpark Maintenance	£ -
Repainting Swings	£ 350.00	Capital	£ 7,962.86
Final Windows and Door payment	£ 5,000.00	Film costs	£ 24.97
New Curtains and Blinds	£ 2,500.00	Fund raising	£ 201.75
Available for Village Hall	£ 26,631.64	Bar	£ 200.64
			£11,546.01
Difference (Income - Expenses)	£8,549.04	Difference	£8,549.04
Commentary			
Utilities - gas bill (at last) - 3 months	£ 353.56		