

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of the Trustees' Committee Meeting

Thursday 6th December 2023 at The Committee Room Village Hall

Present: Linsey O'Neil, Linda Wright, Ed Frost, Gren Davis, Ian Karley & Sandie Sach

Apologies: Eric Crichton, Richard Hawker and Susan Poet

Minutes of meeting held 15th November 2023 approved

1. Matters arising:

- Play park – Ian has the new shackles which he will install. He has also tightened the bolts on the MUGA and will buy some new ones to replace those that are missing. ACTION IAN
- Litter picking – no-one has volunteered. Suggested that a waste bin attached to the fence near the tables.
- Curtains – these have been re-hooked
- Fairy lights – Gren found that the wire has been cut. Will rejoin the wires but also has another set if that doesn't work
- Christmas decorations – hall all decorated and lights on outside on timer.
- Coffee machine – Sandie hasn't done research yet. ACTION SANDIE
- Coat hooks – these will be put up in the extension by the committee room and also a couple behind the kitchen door. ACTION LINSEY
- Field – Ed has spoken to Paul David and he has no problem with the surface. He has cut the hedge on boundary with Mike Hopper
- Advertising – Linsey had looked at the Blackmore Vale but the rates are very expensive. Puddletown magazine is £78 for a quarter page. Ed has yet to contact the pub. Suggested that an advert goes out with all bookings. ACTION ED & SUSAN
- Shelter – Ed had previously informed us that we have been unsuccessful in the Lottery bid.

2. Correspondence: – Ed has updated the Village Hall website with a item about the history provided by Pam Shults. He was contacted by Richard Lock who pointed out some omissions which Ed has rectified.

3. Replacement Treasurer: – Linsey and Ed had met with Wayne Lewin but he felt that it was not a role he could fulfil. Ed has drafted an advert for the Reporter. In the meantime please think of anyone to approach. Ed will stay on until the AGM.

ACTION ALL

4. Finance: – at the moment comfortably financed.

- Booking rates – fees for community bookings as agreed at committee. The rates for commercial, however, at £35/hour are too high especially compared to other local halls. Agreed that it should be £20/hour and £14/hour for the committee room. Ed will inform Susan. **ACTION ED**

5. Patio: – after a lot of discussion it was agreed to reconsider next year but hold the money as restricted for the project. The area will be tidied up.

6. Maintenance:

- Heating – Ian had emailed information about remote control of heating system which could be set to only come on when hall is booked. This would cost about £250 and he and Gren could install. This was agreed. **ACTION IAN & GREN**
- Storage – thanks to Gren who had cleared the committee room. It was agreed that the old kitchen cupboards in the committee should be removed. Most of the stage is now stored in the bunker, with a couple of sections in the extension room at the moment as they have been needed for events. Gren will look at a trolley for the books. **ACTION GREN**
- Outside wall has ivy growing up from the trough which Ed will remove. The Ladybirds sign will need removing and then that wall painting which Ed is willing to do. **ACTION ED**

7. Forthcoming Events:

- Murder Mystery – this is pencilled in for 6th April
- Film night – 19th January “The Great Escaper” , Sandie bar Linda tickets.

8. AOB: – Linsey was contacted by a hirer who couldn't get in the hall. There is now a key in the key safe – code 1223

Next meeting **TUESDAY** 23rd January at 3 Huntley Down

The meeting closed at 9.35

Milborne St Andrew Village Hall - Accounts 2023			
December			
This month			
Balances at end of last month			Income
Santander	£ 18,804.31		Rent
Petty cash	£ 442.47		Films, etc
TOTAL at end of last month	£ 19,246.78		Fund raising
			Bar
			Donations
			Grants
			£ 1,514.71
Balance at bank (end of last month)	£ 18,804.31		Expenditure
Deposits this month	£ 1,754.86		Utilities
Payments this month	£ 1,530.63		Insurance
TOTAL Santander	£ 19,028.54		Misc licences
add Petty cash	£ 153.12		IT costs
Grand TOTAL this month	£ 19,181.66		Sundries
			Cleaning
			Hall Maintenance
			Grounds Maintenance
			Playpark Maintenance
			Capital spend
			Film costs
			Bar
			Fund Raising
			£ 1,579.83
Difference (Income - Expenses)	-£65.12		Difference
			-£65.12
This year so far			
Balances (end of 2022)			Income
Santander	£ 14,633.74		Rent
Petty cash	£ 77.09		Films, etc
TOTAL at start of this year	£ 14,710.83		Fund raising
			Bar
			Donations
			Grants
			£56,020.21
Balance at bank (end of December 2022)			Expenditure
Santander at end of 2022	£ 14,633.74		Utilities
Deposits this year	£ 55,377.67		Insurance
Payments this year	£ 50,982.87		Misc licences
Current balance at Santander	£ 19,028.54		IT costs
Petty cash	£ 153.12		Sundries
CURRENT GRAND TOTAL	£ 19,181.66		Cleaning
			Hall Maintenance
			Grounds Maintenance
			Playpark Maintenance
Unrestricted Funds (Reserves)	£ 9,481.66		Capital
Restricted Funds (Patio)	£ 9,500.00		Film costs
Restricted Funds (Petanque)	£ 200.00		Bar
			Fund Raising
			£51,549.38
Difference (Income - Expenses)	£ 4,470.83		Difference
			£ 4,470.83
Commentary			
Fund Raising - Exceptional income from the Bingo event			
Donations - Artsreach share of ticket sales			
Grounds maintenance - Hedgerow alongside Mr Hopper's bungalow - annual trim.			
+ Causeway tree maintenance			
Insurance: XS for damaged TV replacement			

