The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of Trustees' Committee Meeting Thursday 20th June 2024 at 37 Huntley Down

Present: Linsey O'Neil, Gren Davis, Rich Hawker, Linda Wright, Nigel Hodder & Ian Karley

Apologies: Eric Crichton, Sandie Sach & Susan Poet

Minutes of meeting held 24th April 2024 read and approved

1.Actions

• Community Larder – no progress as yet

2.Finance -

- <u>Dorset Apple Cake</u> this had raised about £1400 thanks to Rose and her team for all their hard work
- Energy we are £500 in credit for gas. Nigel has negotiated with YÜ Energy which will give us a 10% saving in gas, fixed for the next 3 years.
- <u>Gift Aid</u> Nigel suggested we register for this so that any donations could be gift aided; this was agreed.
- Petty cash Nigel suggested that Sandie holds £100 in petty cash for the bar and that no other petty cash is required. This was agreed.
- <u>Line dancing</u> It was agreed to give them a credit for the two weeks that they couldn't use the hall. ACTION SUSAN

3.Maintenance -

- <u>Floor</u> thanks to Rich for polishing the floor it looks very good. Rich says that
 he has spoken to Kelly about how to clean it in future. He will show her again
 what to use and how to do it. It will need doing every 2-3 weeks until a good
 surface is built up and then once a month. Between time needs sweeping.
 The polisher is now surplus to requirement and Rich will send Nigel details
 with a plan to put up for sale. *ACTION RICH*
- <u>Play area</u> the shrinkage of the matting could be mended with a liquid fill. Ian will investigate. **ACTION IAN**
- Zip wire the wood surround needs removing. **ACTION?**

- <u>Bike track</u> Rich said that Paul had strimmed the area. It was suggested
 putting it on Facebook that it can be used as using it will keep it clear. Rich is
 willing to keep the paths strimmed. *ACTION LINSEY & RICH*
- **4.The Patio** it was agreed that it is something we should look into, there is still money reserved for this. We could perhaps have "sponsor a slab" and look at grants.
- **5.Community Gym** this had been raised at the AGM. It was agreed that, as said at the time, the insurance alone would be prohibitive as well as the loss of space. It was felt that it would be better placed at the sports hall.

6.Forthcoming events

- <u>Film night</u> is 19th July help will be needed.
- Race night looking at a date in October. ACTION NIGEL & RICH
- <u>VE celebrations 2025</u> Wayne is keen to hold something for this on the hall field. This was agreed with perhaps something in the evening. Villagers who would like to become involved in organising this will be invited to the hall to a meeting. Rich will liaise with Wayne. *ACTION RICH*
- **7.Any other business** Linsey announced that Sandie has said that she will be standing down in September. It is important that we get more people onto the committee; some user groups still have no representative. Agreed that the best approach is face to face as adverts in Reporter and Facebook have not been successful. **ACTION ALL**

Date of next meeting – Thursday 18th July at 11 Wetherby Close

Meeting closed at 8.50pm

Salances at end of last month Salances at end of last month E 19,981.92 Rent £ 462.00		drew Village Hall	- Accounts 2024		
Balances at end of last month	April	This month			
Santander		This month			
Petty cash	Balances at end of last month		Income		
Petty cash	Santander	£ 19,981.92	Rent	£	462.00
TOTAL at end of last month	Petty cash		Films, etc	£	44.45
Bar E 205.2¢	•	£ 20,159.81	Fund raising (Café)	£	1,209.36
Balance at bank (end of last month) £ 19,981.92 Expenditure					205.26
Expenditure			Donations	£	126.20
Balance at bank (end of last month) £ 19,981.92 Expenditure			Grants	£	-
Deposits this month				£	2,047.27
Payments this month	Balance at bank (end of last month)	£ 19,981.92	Expenditure		
TOTAL Santander	Deposits this month	£ 1,811.30	Utilities	£	-
### Grand TOTAL this month ### \$21,237.34	Payments this month	£ 608.77	Insurance	£	-
Grand TOTAL this month £ 21,237.34 Cleaning	TOTAL Santander	£ 21,184.45	Misc licences	£	169.50
Cleaning	add Petty cash	£ 52.89	IT costs	£	39.39
Hall Maintenance £ 2-9	Grand TOTAL this month	£ 21,237.34	Sundries	£	26.00
Grounds Maintenance E 27.95			Cleaning	£	320.89
Playpark Maintenance			Hall Maintenance	£	-
Capital spend £ 52.36 Film costs £ - Bar £ 5.00 E 696.75 E 796.75 E 796.75 E 796			Grounds Maintenance	£	27.99
Capital spend £ 52.36 Film costs £ - Bar £ 5.00 E 696.75 E 796.75 E 796.75 E 796			Playpark Maintenance	£	-
Film costs £				£	52.38
Fund raising (Café) £ 328.55 £ 969.74 £ 969.74 £ 1,077.53 Difference (Income - Expenses) £ 1,077.53 Difference £ 2,055.68 Differ				£	-
E 969.77 Difference (Income - Expenses)			Bar	£	5.00
E 969.74 E 1,077.53 Difference (Income - Expenses) E 1,077.53 Difference E 1,077.53 Difference E 1,077.53 E 1,077.53 Difference E 2,055.68 Difference			Fund raising (Café)	£	328.59
This year so far Income Santander £ 19,028.54 Rent £ 3,051.58 Petty cash £ 153.12 Films, etc £ 294.44 Fund raising (Café) £ 2,118.12 Bar £ 832.24 Donations £ 316.98 Grants £ 6,613.32 Expenditure Expenditure Expenses £ 19,028.54 Utilities £ 104.75 Expenditure Expenses £ 12,118.45 IT costs £ 148.85 Expenditure Expenses £ 21,118.45 IT costs £ 148.85 Expenditure Expenses £ 12,1237.34 Cleaning £ 221.00 Expensity Expenditure Expensity Expenditure Expenses £ 22,105.68 Expenditure Expensity Expenditure Expenses £ 12,1237.34 Expenditure Expensity Expenditure Expenses £ 12,1237.34 Expenditure Expensity Expenditure Expenses £ 12,1237.34 Expenditure Expenses £ 12,1237.34 Expenditure Expenses £ 12,1237.34 Expenditure Expenses £ 12,1237.34 Cleaning £ 21,100 Expensity Expensit			• • • • • • • • • • • • • • • • • • • •	£	969.74
This year so far Income Santander £ 19,028.54 Rent £ 3,051.58 Petty cash £ 153.12 Films, etc £ 294.44 Fund raising (Café) £ 2,118.12 Bar £ 832.24 Donations £ 316.98 Grants £ 6,613.32 Expenditure Expenditure Expenses £ 19,028.54 Utilities £ 104.75 Expenditure Expenses £ 12,118.45 IT costs £ 148.85 Expenditure Expenses £ 21,118.45 IT costs £ 148.85 Expenditure Expenses £ 12,1237.34 Cleaning £ 221.00 Expensity Expenditure Expensity Expenditure Expenses £ 22,105.68 Expenditure Expensity Expenditure Expenses £ 12,1237.34 Expenditure Expensity Expenditure Expenses £ 12,1237.34 Expenditure Expensity Expenditure Expenses £ 12,1237.34 Expenditure Expenses £ 12,1237.34 Expenditure Expenses £ 12,1237.34 Expenditure Expenses £ 12,1237.34 Cleaning £ 21,100 Expensity Expensit	Difference (Income - Expenses)	£ 1,077.53	Difference	£	1,077.53
Balances (end of 2023) Santander		-			
Santander £ 19,028.54 Rent £ 3,051.56 Petty cash £ 153.12 Films, etc £ 294.40 TOTAL at start of this year £ 19,181.66 Fund raising (Café) £ 2,118.12 Bar £ 832.24 Donations £ 316.93 Grants £ 316.93 Expenditure Santander at end of 2023 £ 19,028.54 Utilities £ 104.75 Deposits this year £ 6,569.40 Insurance £ - Payments this year £ 4,413.49 Misc licences £ 189.50 Current balance at Santander £ 21,184.45 IT costs £ 148.88 Petty cash £ 52.89 Sundries £ 221.00 CURRENT GRAND TOTAL £ 21,237.34 Cleaning £ 998.28 Unrestricted Funds (Reserves) £ 11,537.34 Playpark Maintenance £ 257.78 Grounds Maintenance £ 135.99 Unrestricted Funds (Pation) £ 9,500.00 Capital £ 1,279.87 Restricted Funds (Pation) £ 200.00 Film		This year so fa	<u> </u>		
Santander £ 19,028.54 Rent £ 3,051.56 Petty cash £ 153.12 Films, etc £ 294.40 TOTAL at start of this year £ 19,181.66 Fund raising (Café) £ 2,118.12 Bar £ 832.24 Donations £ 316.93 Grants £ 316.93 Expenditure Santander at end of 2023 £ 19,028.54 Utilities £ 104.75 Deposits this year £ 6,569.40 Insurance £ - Payments this year £ 4,413.49 Misc licences £ 189.50 Current balance at Santander £ 21,184.45 IT costs £ 148.88 Petty cash £ 52.89 Sundries £ 221.00 CURRENT GRAND TOTAL £ 21,237.34 Cleaning £ 998.28 Unrestricted Funds (Reserves) £ 11,537.34 Playpark Maintenance £ 257.78 Grounds Maintenance £ 135.99 Unrestricted Funds (Pation) £ 9,500.00 Capital £ 1,279.87 Restricted Funds (Pation) £ 200.00 Film					
Films, etc f 294.40 Films, etc f 294.40 Films, etc f 294.40 Films, etc f 294.40 Fund raising (Café) f 2,118.12 Films, etc f 2,118.12 Films, etc f 2,118.12 Films, etc f 2,218.12 Films Fil	-		Income		
TOTAL at start of this year £ 19,181.66 Fund raising (Café) £ 2,118.12	Santander			£	3,051.58
Bar	Petty cash		·	-	294.40
Donations	TOTAL at start of this year	£ 19,181.66			
Grants £ - £ 6,613.32					832.24
### Example 1			Donations		316.98
Expenditure Santander at end of 2023 £ 19,028.54 Utilities £ 104.75			Grants	£	-
Santander at end of 2023				£	6,613.32
Deposits this year	Balance at bank (end of December 2023)		Expenditure		
Payments this year £ 4,413.49 Misc licences £ 189.50 Current balance at Santander £ 21,184.45 IT costs £ 148.88 Petty cash £ 52.89 Sundries £ 221.00 CURRENT GRAND TOTAL £ 21,237.34 Cleaning £ 998.26 Hall Maintenance £ 257.78 Grounds Maintenance £ 135.99 Unrestricted Funds (Reserves) £ 11,537.34 Playpark Maintenance £ 1,279.87 Restricted Funds (Patio) £ 9,500.00 Capital £ 1,279.87 Restricted Funds (Petanque) £ 200.00 Film costs £ 29.97 Bar £ 706.33 Fund raising (Café) £ 4,557.64 Difference (Income - Expenses) £ 2,055.68 Commentary Difference £ 2,055.68 TV Licence for 24/25 TV Licence for 24/25	Santander at end of 2023	£ 19,028.54	Utilities	£	104.79
Current balance at Santander £ 21,184.45 IT costs £ 148.86 Petty cash £ 52.89 Sundries £ 221.00 CURRENT GRAND TOTAL £ 21,237.34 Cleaning £ 998.26 Hall Maintenance £ 257.76 Grounds Maintenance £ 135.99 Unrestricted Funds (Reserves) £ 11,537.34 Playpark Maintenance £ - Restricted Funds (Patio) £ 9,500.00 Capital £ 1,279.87 Bar £ 706.33 Fund raising (Café) £ 4,557.64 Difference (Income - Expenses) £ 2,055.68 Difference £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25	Deposits this year	£ 6,569.40	Insurance	£	-
Petty cash £ 52.89 Sundries £ 221.00 CURRENT GRAND TOTAL £ 21,237.34 Cleaning £ 998.28 Hall Maintenance £ 257.78 Grounds Maintenance £ 135.99 Unrestricted Funds (Reserves) £ 11,537.34 Playpark Maintenance £ - Restricted Funds (Patio) £ 9,500.00 Capital £ 1,279.87 Restricted Funds (Petanque) £ 200.00 Film costs £ 29.97 Bar £ 706.33 Fund raising (Café) £ 4,557.64 Difference (Income - Expenses) £ 2,055.68 Difference £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25	Payments this year	£ 4,413.49	Misc licences	£	189.50
CURRENT GRAND TOTAL £ 21,237.34 Cleaning £ 998.28 Hall Maintenance £ 257.78 Grounds Maintenance £ 135.99 Unrestricted Funds (Reserves) £ 11,537.34 Restricted Funds (Patio) £ 9,500.00 Restricted Funds (Petanque) £ 200.00 Bar £ 706.33 Fund raising (Café) £ 4,557.64 Difference (Income - Expenses) £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25	Current balance at Santander	£ 21,184.45	IT costs	£	148.89
Hall Maintenance £ 257.78	Petty cash	£ 52.89	Sundries	£	221.00
Unrestricted Funds (Reserves) £ 11,537.34 Playpark Maintenance £	CURRENT GRAND TOTAL	£ 21,237.34	Cleaning	£	998.28
Unrestricted Funds (Reserves)			Hall Maintanana	f	257.78
Restricted Funds (Patio) £ 9,500.00 Capital £ 1,279.87 Restricted Funds (Petanque) £ 200.00 Film costs £ 29.97 Bar £ 706.33 Fund raising (Café) £ 485.24 Difference (Income - Expenses) £ 2,055.68 Difference £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25 TV Licence for 24/25			Hall Maintenance		125.00
Restricted Funds (Petanque) £ 200.00 Film costs £ 29.97 Bar £ 706.33 Fund raising (Café) £ 485.24 £ 4,557.64 Difference (Income - Expenses) £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25				_	133.99
Bar £ 706.33 Fund raising (Café) £ 485.24 £ 4,557.64 Difference (Income - Expenses) £ 2,055.68 Difference £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25	Unrestricted Funds (Reserves)	£ 11,537.34	Grounds Maintenance	£	-
Fund raising (Café) £ 485.24 £ 4,557.64 Difference (Income - Expenses) £ 2,055.68 Difference £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25 Fund raising (Café) £ 485.24 £ 4,557.64 Expenses £ 2,055.68 Difference £ 2,055.68 Expenses £ 2,055.68			Grounds Maintenance Playpark Maintenance	£	-
£ 4,557.64 Difference (Income - Expenses) £ 2,055.68 Difference £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25	Unrestricted Funds (Reserves)	£ 9,500.00	Grounds Maintenance Playpark Maintenance Capital	£	- 1,279.87
Difference (Income - Expenses) £ 2,055.68 Difference £ 2,055.68 Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25	Unrestricted Funds (Reserves) Restricted Funds (Patio)	£ 9,500.00	Grounds Maintenance Playpark Maintenance Capital Film costs	£ £ £	-
Commentary Fund Raising - Murder Mystery event + café TV Licence for 24/25	Unrestricted Funds (Reserves) Restricted Funds (Patio)	£ 9,500.00	Grounds Maintenance Playpark Maintenance Capital Film costs Bar	£ £ £ £	- 1,279.87 29.97
Fund Raising - Murder Mystery event + café TV Licence for 24/25	Unrestricted Funds (Reserves) Restricted Funds (Patio)	£ 9,500.00	Grounds Maintenance Playpark Maintenance Capital Film costs Bar	£ £ £ £ £	- 1,279.87 29.97 706.33 485.24
Fund Raising - Murder Mystery event + café TV Licence for 24/25	Unrestricted Funds (Reserves) Restricted Funds (Patio)	£ 9,500.00 £ 200.00	Grounds Maintenance Playpark Maintenance Capital Film costs Bar Fund raising (Café)	£ £ £ £	- 1,279.87 29.97 706.33 485.24 4,557.64
TV Licence for 24/25	Unrestricted Funds (Reserves) Restricted Funds (Patio) Restricted Funds (Petanque) Difference (Income - Expenses)	£ 9,500.00 £ 200.00	Grounds Maintenance Playpark Maintenance Capital Film costs Bar Fund raising (Café)	£ £ £ £	1,279.87 29.97 706.33 485.24 4,557.64
	Unrestricted Funds (Reserves) Restricted Funds (Patio) Restricted Funds (Petanque) Difference (Income - Expenses) Commentary	£ 9,500.00 £ 200.00	Grounds Maintenance Playpark Maintenance Capital Film costs Bar Fund raising (Café)	£ £ £ £	1,279.87 29.97 706.33 485.24 4,557.64
	Unrestricted Funds (Reserves) Restricted Funds (Patio) Restricted Funds (Petanque) Difference (Income - Expenses) Commentary Fund Raising - Murder Mystery event + cafe	£ 9,500.00 £ 200.00	Grounds Maintenance Playpark Maintenance Capital Film costs Bar Fund raising (Café)	£ £ £ £	- 1,279.87 29.97 706.33 485.24 4,557.64

	drew Village	Hall - Accounts 2024	-	
May	This mont	·h		
	11113 111011			
Balances at end of last month		Income		
Santander	£ 21,184.45	Rent	£	393.50
Petty cash	£ 52.89	Films, etc	£	95.10
TOTAL at end of last month		Fund raising (Café)	£	-
	,	Bar	£	7.46
		Donations	£	0.50
		Grants	£	-
			£	496.56
Balance at bank (end of last month)	£ 21,184.45	Expenditure		
Deposits this month	£ 449.56	Utilities	£	33.87
Payments this month	£ 499.16	Insurance	£	-
TOTAL Santander	£ 21,134.85	Misc licences	£	-
add Petty cash	£ 99.89	IT costs	£	39.39
Grand TOTAL this month	£ 21,234.74	Sundries	£	-
	,	Cleaning	£	247.50
		Hall Maintenance	£	80.00
		Grounds Maintenance	£	-
		Playpark Maintenance	£	_
		Capital spend	£	-
		Film costs	£	-
		Bar	£	98.40
		Fund raising (Café)	£	-
		r and raiding (daile)	£	499.16
Difference (Income - Expenses)	£ (2.60)	Difference	£	(2.60)
Expensesy	2 (2.00)	Difference	÷	(2.00)
	This year so	o far		
Balances (end of 2023)		Income		
Santander	£ 19,028.54	Rent	£	3,445.08
Petty cash	£ 153.12	Films, etc	£	389.50
TOTAL at start of this year	£ 19,181.66	Fund raising (Café)	£	2,118.12
		Bar	£	839.70
		Donations	£	317.48
		Grants	£	-
			£	7,109.88
Balance at bank (end of December 2023)		Expenditure		
Santander at end of 2023	£ 19,028.54	Utilities	£	138.66
Deposits this year	£ 7,018.96	Insurance	£	-
Payments this year	£ 4,912.65	Misc licences	£	189.50
Current balance at Santander	£ 21,134.85	IT costs	£	188.28
Petty cash	£ 99.89	Sundries	£	221.00
CURRENT GRAND TOTAL	£ 21,234.74	Cleaning	£	1,245.78
		Hall Maintenance	£	337.78
		Grounds Maintenance	£	135.99
Unrestricted Funds (Reserves)	£ 11,534.74	Playpark Maintenance	£	-
Restricted Funds (Patio)	£ 9,500.00	Capital	£	1,279.87
Restricted Funds (Petanque)	£ 200.00	Film costs	£	29.97
		Bar	£	804.73
		Fund raising (Café)	£	485.24
			£	5,056.80
Difference (Income - Expenses)	£ 2,053.08	Difference		2,053.08
Commentary				
Hall Maintenance - cooker installation				
Donation 50p overpayment of invoice				