

# The Village Hall

MILBORNE ST ANDREW DT11 0JX

[www.milbornestandrew.org.uk/villagehall](http://www.milbornestandrew.org.uk/villagehall)

Registered Charity No. 1176828 (Formerly 301153)



## Notes of the Trustees' Committee Meeting

Thursday 19<sup>th</sup> September at 37 Huntley Down

**Present:** Linsey O'Neil, Linda Wright, Nigel Hodder, Gren Davies, Rich Hawker, Jenny Balcon & Ian Karley

**Apologies:** Eric Crichton,

Minutes of meeting 18<sup>th</sup> July 2024 read and approved, and Linsey welcomed Jenny who is representing The Wednesday Club.

### Actions:

- Zip wire – it was agreed to leave this until the spring. Rich has done some cutting but it's all dying back now. Similarly, the log walk.
- Padlock – Rich will take off the padlock on the gates to play park & Linsey will put a combination lock on it. ACTION RICH & LINSEY
- Patio – Nigel has spoken to Barry Andrews and has suggested that the area be 50 square metres which would cost £9942 (prices have increased since original quotation. It was agreed to go ahead with this, Nigel has written in the Reporter about sponsoring a slab at £25.00. Also, this amount can now be Gift Aided. Rich said that he will remove the fence. Barry could start as early as November.
- Floor – users have commented on the better condition of the floor. Rich believes that Kelly is cleaning it correctly. He will monitor its condition.
- Play Park surface – Ian has sourced a kit that could be used at £150/kit but we would need three kits. It was agreed to get some quotes to do it. ACTION IAN
- Disabled WC ceiling – it hasn't got any worse. Ian said that there is no debris on the roof, but the edging is a bit uneven. Rich will have a look. ACTION RICH\*
- Business & safety risk review – Ian reported that all was correct.

\*Rich has had a quick look and believes he has found the problem & will fix it.

**Finance:** Nigel said that he is looking at budgeting for next year. Although we have lost Ladybirds income this year new bookings helped offset some of it and expenses are less. Income from the solar panels has been reduced from 15p/unit to 8p; we have a 2-year contract with Octopus. New gas contract from 1<sup>st</sup> October and smart meter will be installed 8<sup>th</sup> October. Susan will ensure no booking that morning, ACTION SUSAN

## **Maintenance:**

- Fridge – there has been no problems since it was full of ice. Gren thinks that the door to the freezing compartment was closed properly.
- Blinds – the ones on the patio doors do not fit and one keeps falling off. Linsey will look at replacing them. ACTION LINSEY
- Door – there have been instances when the doors haven't been closed properly. It occurs when both doors have been opened. Susan will email all users to tell them to make sure that they have locked correctly. Will also put a sign on the door. It was agreed that the doors are very heavy to use. ACTION SUSAN\*\*
- MUGA – Rich has taken down the tennis net. He asked if he could repaint the lines next spring
- Grass cutting – no update but Nigel has again told the PC that the field needs 10 cuttings per year.

**Bookings Update:** Susan reported that there have been twenty six private bookings (birthdays etc) with 6 new businesses having regular bookings with three more possibles.

**Play Park Inspection:** no immediate action needed.

## **Forthcoming events:**

- Film night – 20<sup>th</sup> September “Where the Crawdads Sing”. October film will be “Wicked Little Lies”.
- Race Night – Nigel has produced a programme and on that will also be info about sponsoring a slab. He distributed tickets to sell and he will try to sell some at the community café. Hoping that the races will be sponsored.
- Panto – Gren said that they were hoping that it will be possible to have the stage up for 3 weeks. Susan will need to know the dates.
- VE celebrations – Rich said that Wayne is very keen to organise something a meeting needs to be arranged.

## **AOB:**

- Sheds – Rich said that some of the sheds are in a bad state and unusable. He has had to stop children who were climbing on the roofs in case they fell through. The Players have a storage unit which could be put in their place. Rich would be willing to remove the sheds. Gren asked if this would need planning permission? Agreed in principle. ACTION RICH
- Remembrance wreath – agreed to purchase one. ACTION LINDA

**Date of next meeting – Thursday 17<sup>th</sup> October at 11 Wetherby Close**

Meeting closed at 9pm

\*\* Rich has looked at the doors and thinks that he solved the problem with the doors not shutting properly.

Milborne St Andrew Village Hall - Accounts 2024			
September		This month	
<b>Balances at end of last month</b>			<b>Income</b>
Santander	£ 22,044.46		Rent
Petty cash	£ -		Films, etc
<b>TOTAL at end of last month</b>	<b>£ 22,044.46</b>		Fund raising (Café)
			Bar
			Donations
			Grants
			<b>£ 865.63</b>
<b>Balance at bank (end of last month)</b>	£ 22,044.46		<b>Expenditure</b>
Deposits this month	£ 816.50		Utilities
Payments this month	£ 473.68		Insurance
<b>TOTAL Santander</b>	<b>£ 22,387.28</b>		Misc licences
add Petty cash	£ -		IT costs
<b>Grand TOTAL this month</b>	<b>£ 22,387.28</b>		Sundries
			Cleaning
			Hall Maintenance
			Grounds Maintenance
			Playpark Maintenance
			Capital spend
			Film costs
			Bar
			Fund raising (Café)
			<b>£ 522.81</b>
<b>Difference (Income - Expenses)</b>	<b>£ 342.82</b>		<b>Difference</b>
			<b>£ 342.82</b>
<b>This year so far</b>			
<b>Balances (end of 2023)</b>			<b>Income</b>
Santander	£ 19,028.54		Rent
Petty cash	£ 153.12		Films, etc
<b>TOTAL at start of this year</b>	<b>£ 19,181.66</b>		Fund raising (Café)
			Bar
			Donations
			Grants
			<b>£ 13,163.55</b>
<b>Balance at bank (end of December 2023)</b>			<b>Expenditure</b>
Santander at end of 2023	£ 19,028.54		Utilities
Deposits this year	£ 13,037.70		Insurance
Payments this year	£ 9,678.96		Misc licences
<b>Current balance at Santander</b>	<b>£ 22,387.28</b>		IT costs
Petty cash	£ -		Sundries
<b>CURRENT GRAND TOTAL</b>	<b>£ 22,387.28</b>		Cleaning
			Hall Maintenance
			Grounds Maintenance
			Playpark Maintenance
Unrestricted Funds (Reserves)	£ 12,687.28		Capital
Restricted Funds (Patio)	£ 9,500.00		Film costs
Restricted Funds (Petanque)	£ 200.00		Bar
			Fund raising (Café)
			<b>£ 9,957.93</b>
<b>Difference (Income - Expenses)</b>	<b>£ 3,205.62</b>		<b>Difference</b>
			<b>£ 3,205.62</b>
<b>Commentary</b>			
Music Licence renewed			
Tfrs. - Bar to Fundraising (prev. mths.)			