

The Village Hall

MILBORNE ST ANDREW DT11 0JX

www.milbornestandrew.org.uk/villagehall

Registered Charity No. 1176828 (Formerly 301153)



Notes of the Trustees' Committee Meeting

Thursday 17th October at 11 Wetherby Close

Present: Linsey O'Neil, Linda Wright, Nigel Hodder, Susan Poet, Rich Hawker, Jenny Balcon & Ian Karley

Apologies: Eric Crichton, Gren Davies

Minutes of meeting 19th September 2024 approved

Linsey asked Ian to check email connection as they don't seem to be getting to people. *ACTION IAN*

Actions:

- Play park surface – Ian is waiting for prices from various companies. *ACTION IAN*
- Padlock – removed and new one fitted.
- Disabled toilet ceiling – Rich has been on roof and done a repair but needs to go up again to see if it is enough. The ceiling will need repainting when dried out. *ACTION RICH & STEVE*
- Blinds – these have been fitted. Top ones have chains too short, Ian has some spares which he will fit. The lower ones (and those on the foyer doors) need to be attached so there is no risk to children. *ACTION IAN*
- Sheds – it was agreed that a container can replace two of the sheds. One shed is needed for sandbags. Rich is willing to apply for planning from the PC. *ACTION RICH.*

Treasurer's Report:

Fifty percent of the work for the patio has been paid and that amount has been removed from the restricted funds. Music license has been paid. We are now with Yu energy, smart meter installed and about £300 in credit with SSE. To date we are only £1300 down on last year when Ladybirds were with us.

Patio:

Work will start on 28th October (this may be amended to 29th as an Arts Reach event in hall) . Rich has removed most of the fencing but the uprights will need holes filled and has hurt his back. They will be removed by the 28th. Sponsor a slab is going well. Barry Andrews is donating £250 and sponsoring has raised £755 so far some of which will be Gift Aided. Susan will email all user groups to see if they will sponsor; only the players so far. Thanks to Rich for his hard work. *ACTION RICH & SUSAN*

Maintenance:

- Doors – once again these had not been locked. There is a problem with the locking being back to front which can be confusing. It is essential that the doors are checked that they have actually locked. Some signs will be put up and hopefully that will be enough. *ACTION NIGEL*
- Grass cutting – Nigel has agreed to £1100 for 10 cuts a year and will report this to the PC.
- Moles – have been asked to flatten these before mowing. Rich will contact a different mole catcher in the spring.
- Bench – the one by the Petanque court toppled over as it was only stuck down. Rich will talk to Barry when he doing the patio and it is hoped between them the benches can be fixed properly. *ACTION RICH*
- Heating – the temperature is set at 18; for additional time the button is below the boiler. Linsey will remove old sign and put up new one. *ACTION LINSEY*

Forthcoming events:

Film night – October is Wicked Little Letters. November 15th One Life Jenny can help.

Race night – Nigel said that tickets were not selling very well. Suggested that he advertise at the burger van. Please try to sell tickets! **ACTION ALL**

Arts Reach – children's event 28th October. A Christmas Carol 14th December. A Folk band 28th February.

Remembrance Service: the PC will supply teas and coffees. Wreath has been ordered.

V E Day – plans are coming together and volunteers for a working group will be needed. Jenny, Susan & Linsey will join.

AOB: –

Dog poo dispenser – this has been moved. New sign saying “dogs on leads” needed as the old one has gone.

Equipment – new sign needed for where to borrow equipment. Rich is very happy to have his details as always someone in.

Petanque Court – this has been very under used. Need to promote this next year.

Overnight booking – enquiry to stay in hall overnight – agreed normal rates apply.

Indoor bouncy castles – Susan asked if this was allowed. This was agreed providing properly insured.

Updating audio/visual system – Ian asked if he could get quotes for this so that all hall users can use the equipment easily. This was agreed. *ACTION IAN*

Hall beginnings – Linda has been given a hand written account of how the villagers raised the money for the hall. She will send this in article to the Reporter. This will be framed. *ACTION LINDA*

Date of next meeting: **TUESDAY** 19th November at 37 Huntley Down.

The meeting closed at 9.25pm

| Milborne St Andrew Village Hall - Accounts 2024 | | | | |
|--|---------------------|--|----------------------|---------------------|
| October | | | | |
| This month | | | | |
| Balances at end of last month | | | Income | |
| Santander | £ 22,387.28 | | Rent | £ 1,715.50 |
| Petty cash | £ - | | Films, etc | £ 144.00 |
| TOTAL at end of last month | £ 22,387.28 | | Fund raising (Café) | £ 331.00 |
| | | | Bar | £ 130.00 |
| | | | Donations | £ 884.00 |
| | | | Grants | £ - |
| | | | | £ 3,204.50 |
| Balance at bank (end of last month) | £ 22,387.28 | | Expenditure | |
| Deposits this month | £ 3,111.50 | | Utilities | £ (309.81) |
| Payments this month | £ 5,908.80 | | Insurance | £ - |
| TOTAL Santander | £ 19,589.98 | | Misc licences | £ 180.00 |
| add Petty cash | £ 78.00 | | IT costs | £ 39.39 |
| Grand TOTAL this month | £ 19,667.98 | | Sundries | £ 195.79 |
| | | | Cleaning | £ 519.99 |
| | | | Hall Maintenance | £ 207.54 |
| | | | Grounds Maintenance | £ - |
| | | | Playpark Maintenance | £ - |
| | | | Capital spend | £ 4,881.00 |
| | | | Film costs | £ 8.25 |
| | | | Bar | £ 189.03 |
| | | | Fund raising (Café) | £ 12.62 |
| | | | | £ 5,923.80 |
| Difference (Income - Expenses) | £ (2,719.30) | | Difference | £ (2,719.30) |
| | | | | |
| This year so far | | | | |
| Balances (end of 2023) | | | Income | |
| Santander | £ 19,028.54 | | Rent | £ 8,123.45 |
| Petty cash | £ 153.12 | | Films, etc | £ 950.45 |
| TOTAL at start of this year | £ 19,181.66 | | Fund raising (Café) | £ 4,578.63 |
| | | | Bar | £ 1,145.23 |
| | | | Donations | £ 1,234.48 |
| | | | Grants | £ - |
| | | | | £ 16,032.24 |
| Balance at bank (end of December 2023) | | | Expenditure | |
| Santander at end of 2023 | £ 19,028.54 | | Utilities | £ (35.51) |
| Deposits this year | £ 16,145.62 | | Insurance | £ 2,272.37 |
| Payments this year | £ 15,584.18 | | Misc licences | £ 751.50 |
| Current balance at Santander | £ 19,589.98 | | IT costs | £ 385.23 |
| Petty cash | £ 78.00 | | Sundries | £ 390.79 |
| CURRENT GRAND TOTAL | £ 19,667.98 | | Cleaning | £ 2,829.25 |
| | | | Hall Maintenance | £ 898.64 |
| | | | Grounds Maintenance | £ 200.03 |
| | | | Playpark Maintenance | £ - |
| Unrestricted Funds (Reserves) | £ 14,586.98 | | Capital | £ 6,069.99 |
| Restricted Funds (Patio) | £ 4,881.00 | | Film costs | £ 122.19 |
| Restricted Funds (Petanque) | £ 200.00 | | Bar | £ 1,123.52 |
| | | | Fund raising (Café) | £ 537.92 |
| | | | | £ 15,545.92 |
| Difference (Income - Expenses) | £ 486.32 | | Difference | £ 486.32 |
| | | | | |
| Commentary | | | | |
| Patio started 28/10 - 50% deposit paid | | | | |
| Floats incr. to £100 (£50 café; £50 bar/films) | | | | |
| Credit received from SSE (final invoice) £343.72 | | | | |
| Donations - potential Gift Aid £150+ | | | | |