

# The Village Hall

MILBORNE ST ANDREW DT11 0JX

[www.milbornestandrew.org.uk/villagehall](http://www.milbornestandrew.org.uk/villagehall)

Registered Charity No. 1176828 (Formerly 301153)



## Notes of Trustees' Committee Meeting

Tuesday 16<sup>th</sup> September at 37 Huntley Down MSA

**Present:** Linsey O'Neil, Linda Wright, Ian Karley, Nigel Hodder and Jenny Balcon and Gren Davis

**Apologies:** Eric Crichton Gren Davis and Susan Poet

Minutes of meeting held 24th July 2025 approved.

### Matters arising:

- **Safeguarding:** Barbara Rawlings was still the person named on the website. That has now been amended. Nigel had gone through the policy and will put it on the web site with his name and a generic email address. *ACTION NIGEL*
- **Play park surface:** Ian has had another quote but that was more than the original £6000 he is awaiting another one. *ACTION IAN*
- **Container update:** Still with planning
- **Petanque bench:** Gren had reported that it is on his "to do" list. *ACTION GREN*
- **Door handle:** Gren had reported that because the original one had been put on upside down replacement is that easy but hopefully with us in a few weeks.
- **Floor:** Ian can't find anyone to come out to look at without taking up the flooring. He has put a camera down where there are some gaps but needs to do so where it is worst. *ACTION IAN*
- **AUDIO/VISUAL:** Ian has been putting things together at home he now needs to buy some kit and will then try it at home before installing it. *ACTION IAN*
- **Boiler:** Ian has the cleaner in the car will do it. *ACTION IAN*
- **Risk assessment:** Ian has added the patio.

### Correspondence & communication:

Nigel had met Mick Hopper who is concerned about the branches overhanging his property; nesting birds are leaving droppings. He asked if he could have the branches removed which he will pay for. All agreed and Nigel will contact him. *ACTION NIGEL*

**Finance:** We have £19,748, income is up on last year but expenditure is a bit higher. We have generated 27,000 kw hours since solar panels installed 20,000 exported.

**Play park inspection:** This has been done and £90 received from Parish Council. Nothing urgent reported. Ian has new brackets for the swings which he will attach. *ACTION IAN*

**Maintenance:** Ian said that the roof of the climbing frame has been damaged (not picked up on the inspection). It was questioned if it is needed. Probably easier just to remove it. Nigel will have a look to see how easy to remove. *ACTION NIGEL*

**Forthcoming events:**

- **Film night:** 19<sup>th</sup> September “The penguin lessons” Linda & Jenny. 17<sup>th</sup> October “The salt path” Linsey.
- **Murder Mystery:** 1<sup>st</sup> November. Nigel & Susan doing the bar. Tickets are on sale.
- **Arts Reach:** Kids show on Monday 27<sup>th</sup> October. Music Saturday 29<sup>th</sup> November.
- **Christmas switch on:** Sunday 30<sup>th</sup> November. Linsey has done poster. Ian will print them. Will have them delivered with the film night info. *ACTION LINSEY & IAN*

**AOB:**

- **First aid box:** Ian said he does look inside to make sure there are things in there. Linsey will check that it stocked with appropriate items and also that all is in date.
- **Booking form:** Ian’s number has been rectified. Someone reported that prices were incorrect but the latest form for 2025 is correct,
- **Chairs:** there has been a complaint that these were not stacked properly. Despite diagrams on how to do it correctly it is often done incorrectly by casual users. Not a lot can be done.
- **Wreath:** agreed that we will have a poppy wreath for Remembrance Event. Linda will order. *ACTION LINDA*

**Date of next meeting:**

THURSDAY 23<sup>rd</sup> October

TUESDAY 25<sup>th</sup> November

Milborne St Andrew Village Hall - Accounts 2025			
August			
This month			
<b>Balances at end of last month</b>		<b>Income</b>	
Santander	£ 19,454.72	Rent	£ 628.50
Petty cash	£ -	Films, etc	£ -
<b>TOTAL at end of last month</b>	<b>£ 19,454.72</b>	Fund raising	£ -
		Bar	£ -
		Donations	£ 147.00
		Grants	£ -
			<b>£ 775.50</b>
<b>Balance at bank (end of last month)</b>	£ 19,454.72	<b>Expenditure</b>	
Deposits this month	£ 775.50	Utilities	£ 52.26
Payments this month	£ 652.84	Insurance	£ -
<b>TOTAL Santander</b>	<b>£ 19,577.38</b>	Misc licences	£ 346.44
add Petty cash	£ -	IT costs	£ -
<b>Grand TOTAL this month</b>	<b>£ 19,577.38</b>	Sundries	£ -
		Cleaning	£ 252.50
		Hall Maintenance	£ -
		Grounds Maintenance	£ -
		Playpark Maintenance	£ -
		Capital spend	£ -
		Film costs	£ -
		SumUp charges	£ 1.64
		Bar	£ -
		Fund raising	£ -
			<b>£ 652.84</b>
<b>Difference (Income - Expenses)</b>	<b>£ 122.66</b>	<b>Difference</b>	<b>£ 122.66</b>
This year so far			
<b>Balances (end of 2024)</b>		<b>Income</b>	
Santander	£ 17,837.07	Rent	£ 8,113.35
Petty cash	£ -	Films, etc	£ 980.25
<b>TOTAL at start of this year</b>	<b>£ 17,837.07</b>	Fund raising	£ 315.50
		Bar	£ 1,198.75
		Donations	£ 1,607.23
		Grants	£ 1,000.00
			<b>£ 13,215.08</b>
<b>Balance at bank (end of December 2024)</b>		<b>Expenditure</b>	
Santander at end of 2024	£ 17,837.07	Utilities	£ 1,541.20
Deposits this year	£ 13,165.08	Insurance	£ 2,372.43
Payments this year	£ 11,424.77	Misc licences	£ 550.94
<b>Current balance at Santander</b>	<b>£ 19,577.38</b>	IT costs	£ 209.76
Petty cash	£ -	Sundries	£ 273.36
<b>CURRENT GRAND TOTAL</b>	<b>£ 19,577.38</b>	Cleaning	£ 1,924.22
		Hall Maintenance	£ 684.03
		Grounds Maintenance	£ 520.17
Unrestricted Funds (Reserves)	£ 19,377.38	Playpark Maintenance	£ -
Restricted Funds (Petanque)	£ 200.00	Capital spend	£ 2,370.40
		Film costs	£ 44.96
		SumUp charges	£ 35.11
		Bar	£ 948.19
		Fund raising	£ -
			<b>£ 11,474.77</b>
<b>Difference (Income - Expenses)</b>	<b>£ 1,740.31</b>	<b>Difference</b>	<b>£ 1,740.31</b>
<b>Commentary</b>			
£50 diff. between bank deposits and income			
£50 diff. between bank payments and expenditure			
Due to cash payment to Nick Pope for patio work in July			